

**ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD  
TELECONFERENCE  
SEPTEMBER 21, 2005  
MEETING MINUTES**

**PRESENT:** Russell Delap; Kathleen O'Connell; John Sybeldon; Jodi A. Pelegrin, (via teleconference) Ryan A. Berry and Steven J. Nass present

**EXCUSED:** William Bartlett, MD

**STAFF:** Tom Ryan, Bureau Director; William Black, DRL Board Counsel; PJ Monson, Bureau Assistant

**CALL TO ORDER**

Mr. Delap called the meeting to order at 9:10 a.m.

**APPROVAL OF AGENDA**

**MOTION:** Mr. Nass moved, seconded by Mr. Sybeldon, to approve the agenda. Motion carried unanimously.

**APPROVAL OF MINUTES OF NOVEMBER 8, 2004**

**MOTION:** Mr. Sybeldon moved, seconded by Ms. O'Connell, to approve the minutes of November 8, 2004 as drafted. Motion carried unanimously. Mr. Nass abstained.

**ADMINISTRATIVE REPORT**

**2006 Meeting Dates**

**MOTION:** Mr. Delap moved, seconded by Mr. Sybeldon, to approve the proposed 2006 meeting date. Motion carried unanimously.

**Board Roster**

Russell D. Delap will replace Bradley J. Sherman as Chair of the Athletic Trainers Affiliated Credentialing Board for the remainder of the term.

William H. Bartlett, MD will be retiring from the Board and Heidi J. Gutschow has already retired.

## **Department Hotel Policy**

Mr. Ryan explained the new Hotel Policy.

## **Department Travel Policy – instate/out of state – Report and Policies**

Mr. Ryan suggested the Board review the travel policy. Mr. Ryan also advised the Board members of the up coming Board Member Orientation on October 20, 2005.

## **Building Renovation**

Mr. Ryan explained the renovation of the new DRL area and the proposed target move date for the move.

## **Board Appointments**

**MOTION:** Mr. Nass moved, seconded by Ms. O’Connell, to nominate Russell Delap as Chair of the Board. Motion carried unanimously.

**MOTION:** Mr. Delap moved, seconded by Ms. O’Connell, to nominate Steve Nass at Vice Chair of the Board. Motion carried unanimously.

**MOTION:** Mr. Delap moved, seconded by Ms. O’Connell, to nominate John Sybeldon as secretary of the Board. Motion carried unanimously.

## **SUMMARY REPORTS OF PENDING COURT CASES, LEGISLATION AND DISCIPLINARY RULES, INCLUDING:**

Noted.

## **DEA CLARIFICATION OF EXISTING REQUIREMENTS UNDER THE CONTROLLED SUBSTANCES ACT FOR PRESCRIBING SCHEDULE II CONTROLLED SUBSTANCES**

Mr. Ryan outlined the requirements under the controlled substances act.

## **INFORMATIONAL ITEMS**

Noted.

## **CLOSED SESSION**

The Board did not enter into Closed Session

## **ADJOURNMENT**

**MOTION:** Mr. Sybeldon moved, seconded by Ms. O'Connell, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:30 a.m.

**Next Meeting: July 11, 2006**